

HELP WANTED

The School Advisory Council makes recommendations to the Pastor and Principal regarding the governance and improvement of St. Matthew School.

If you think that you are able to share your time, expertise and knowledge, or for more information, please return the form below in the collection basket or email sms.sac.resource@gmail.com.

Please read the information on the back of this flyer and prayerfully consider helping St. Matthew School continue to thrive, grow and develop young citizens who are grounded in the Catholic Faith.



Name: _____

Contact Information: _____

Committee Interested in: _____

Do you have expertise or ability in any of the following areas...

Technology, Finance, Strategic planning, Communication skills, Marketing / public relations, Advancement, Grant writing, Data base development, Law, Plant and Grounds maintenance / repair, and / or Education?

Do some or all of these attributes describe you...

Open-minded, Willing to get involved, Willing to make a time commitment, Willing to use gifts and talents to enhance the work of the SAC, Networking ability, Able to use technology, Communication skills, Grounded in the Catholic faith, Committed to Catholic education?

Below is a description of the SAC Standing Committees...

Resource Committee. The Resource Committee goal, objectives and action steps address the professional and spiritual development of the Council; the orientation and development of new council members; oversee the self-evaluation of the SAC on an annual basis; and the establishment of means for communicating the Council's activities to the school and parish communities.

Finance Committee. The principal function of the SAC Finance Committee is to construct a proforma spending Plan for the school. The Plan forecasts the revenue stream, which flows primarily from student enrollment, together with the fixed and variable operating expenses as well as prospective capital outlays. After the Plan is vetted and subsequently accepted, the Finance Committee meets periodically to monitor actual results and variances to the Plan, further recommending either Plan modifications or expense reductions as needed.

Advancement (Development) Committee. The Advancement committee goal, objectives and action steps were created after assessing the data collected and are aligned with keeping the school as a viable option for an education in a Catholic environment in both the short term and long term. The Advancement Committee will insure the long-term financial stability of the entity, through establishing endowments, writing grants, and other financially supportive activities.

Marketing / Enrollment Committee. The Marketing/Enrollment Committee actively promotes the most important asset our school possesses, its students. Through social concerns projects, community participation, and a well built internal student support system, St. Matthew School continues to effectively market the benefits of a Catholic education for all the children in our area.

Buildings and Grounds Committee. The buildings and grounds committee works with the parish Facilities Commission to ensure that the 13 acre campus of the school plant is utilized to its fullest potential while maintaining safety to the school children, the parishioners and the public.

Once again, please prayerfully consider being a part of the School Advisory Council, which is committed to helping Saint Matthew School to continue to thrive, grow, and develop young citizens who are grounded in the Catholic faith.

Thank you,
The Resource Committee

Contact info: sms.sac.resource@gmail.com